

CHELAN-DOUGLAS LOCAL HOMELESS HOUSING TASK FORCE

1st QUARTER SPECIAL MEETING

February 26th, 2025

3:00 p.m. - 5:00 p.m.

Location: 400 Washington Street, Conference Room, Wenatchee WA

MINUTES

Voting Members Present:

Kevin Overbay, Commissioner, Chelan County, Chair	X	Carl Florea, Mayor of Leavenworth- At Large Small City; Chelan County	
Marc Straub, Commissioner, Douglas County, Vice Chair	x	Traci Heyen, Lived Experience Representative	X
Jerrilea Crawford, Mayor of City of East Wenatchee			

Designated Alternatives for Voting Members Present:

Dan Sutton, Commissioner, Douglas County	
Vacant -Commissioner, Chelan County	
Shayne Magdoff, Councilmember, City of East Wenatchee	X
Renee Swearingen, At Large Small City Mayor; Chelan County	X
Vacant - Lived Experience Representative	

Advisory Members Present

Claire Oatey, Community Foundation of NCW		Charlie Atkinson, Councilmember, City of Wenatchee	x
Denise Sorom, Community Foundation of NCW (Alternate)	X		
Sasha Sleiman, Housing Authority	X	Steve Clem, Legal Services Representative	
Kim Martin, Rental Association of the Wenatchee Valley		Peter Munro, Rental Association of the Wenatchee Valley (alternate)	x
Ana Gonzalez, BHU Chelan County		Tony Sandoval, Veterans Services	X
Michael Morrison, Chelan County Sheriff		Edwin Fonseca, Business Representative	
Marcy Treat, SUDP at New Path CVCH (alternate)		Vacant, Young Adult Representative	
Shawn Arington, Lighthouse Christian Ministries		Vacant, Youth Services Representative	
Ken Sterner, Aging & Adult Care	X	Garth Donald, Chelan Douglas Health District	X
		Vacant - Real Estate Representative	

County / City Administrative Staff

Jon Davies, Chelan County, CE Lead		Amber Hallberg, Chelan County	X
Madison Calloway, Chelan County	X	Ron Cridlebaugh, Chelan County	

Other Attendees Present

Sara Brito, CDCAC	X	Brice Kirkwood, CC & member of public	
Summer Hess, Sage Step Consulting	X	Jennifer Talbot, WVDRC	
Swati Rastogi, Douglas County	X	Tamra Hively, CVH	
Scooter Harter, WRC	X	Sarah Baxter, Catholic Charities	X
Chyvonna Torres, CDCAC	X	Josh Mathena, City of Wenatchee	X
Kazi Haque, Douglas County	X	Paige Sires, CDCAC	X
Rachel Todd, YWCA	X	Jennifer McGregor, Chelan County Jail	
Selena Bravo, Sage	X	Louise Johnson, CDCAC	
Alan Walker, CDCAC	X		

I. CALL TO ORDER & ATTENDANCE – 3:00pm

II. BOARD MEMBER DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was reported.

III. PUBLIC COMMENT PERIOD

The "Public Comment" period provides an opportunity for members of the public to address the Task Force on items either not on the agenda or not listed as a public hearing. The Task Force Chairperson will ask if there are any citizens wishing to address the Task Force. When recognized, please provide your name and address and state the matter of your interest. Citizen comments will be limited to three minutes.

There were no members of the public who wanted to give public comment.

IV. ADMINISTRATIVE AFFAIRS

A. Approval of agenda and minutes from the January 15th, 2025 Meeting

Motion to approve by Commissioner Straub and seconded by Renee Swearingen—motion carried unanimously

V. UNFINISHED BUSINESS

A. CE Policies and Procedures

- 1) Presentation – Amber Hallberg, Community Services Manager
- 2) Discussion on section 1 of drafted policies and procedures

The task force reviewed the first section of the three-part draft. These policies reflect the current practices of Coordinated Entry with some minor updates.

Removal of the language regarding U.S. residency status from the scope on page 10. This change is due to redundancy, as the requirements to serve households regardless of residency status are outlined elsewhere in the document.

On page 8, the first bullet refers to HEN (Housing and Essential Needs), which is not currently utilized by Coordinated Entry and has never been. Amber Hallberg will investigate this discrepancy further.

B. Chelan-Douglas Task Force Policies and Procedures for grant cycle

1) Funding discussion - Amber Hallberg, Community Services Manager

Funding for the 2023-2025 cycle was presented. A 20% reduction in funding is anticipated.

This discussion will continue at the next task force meeting, after further deliberation on the budget.

2) New state CHG requirements

The task force deliberated on whether agencies should develop their own tools to determine rent subsidies or if the county should provide a standardized tool. It was decided that the county will create a community-specific tool tailored to local needs.

80% of CHG-funded projects must be low-barrier. Sub-grantees will receive their low-barrier monitoring report by next week, and most projects are expected to meet the requirements.

C. Five Year Homeless Housing Strategic Plan Update

1) Review of strategic plan draft

The task force reviewed and discussed Objective 4 of the Five-Year Strategic Plan, which involves identifying specific sub-populations that have been underserved.

2) Discussion

It was determined that people with disabilities should be added to the sub-populations. It was also determined that seniors be added due to PIT Count data showing there is an increase in homelessness for the aging population. The task force also discussed how data is currently being collected and what is potentially being missed.

It was agreed that people with disabilities should be included among the underserved sub-populations.

The task force also decided to add seniors, as data from the Point-in-Time (PIT) Count indicates a rise in homelessness among the aging population.

There was further discussion on how data is currently collected and what may be missing from the data-gathering process.

VI. OTHER

- A. Chelan Valley Hope completed the first round of their warming station service. Several nights saw individuals utilizing the station, and someone has been staying in the pod.

VII. ADJOURNMENT -